

**AMERICAN LIBRARY ASSOCIATION
PERSONNEL POLICY MANUAL**

Item Number 705

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EMERGENCY TELEPHONE NUMBERS

Reviewed 4/1/98

Telephone numbers of the building engineer and other building services' organizations are listed on the Emergency List posted near the elevator in 50 East Huron and in Huron Plaza for use when the building is closed and there are no maintenance employees on duty. Elevators are equipped with a telephone. In case of emergency, use the phone to secure assistance. Dial 9 for an outside line or an in-house extension.