### AMERICAN LIBRA

# AMERICAN LIBRARY ASSOCIATION PERSONNEL POLICY MANUAL

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C. LEA E POL CY

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## eg tons overning c Le ve

E poyees tertaree d ys of consect ve ness re req red to s t pays c ns ste ent fro the r censed edc pays c n dvs ng n t re of the ness eforethey re e g eto ret rnto or

A sences req ring et een floors nd pto floors ton ee y perods e conted soort dyssc e ve

A sences req ring esstan in the norm of the sence record of the se

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f n e poyee s on p d s c e ve d r ng A cA t e A e dq Aters s off c y cosed for one d y or ny p At of one d y d e to e ergency re sons, the e poyeess c e ve ccont e cA rged for the f d y

E poyees on n np dsc e ve not rece ve ro d y p y

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An e poyee y not orro g not fit re ccr esc e vet e

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### Other nfor ton

Cert n nco et enefts y ccr eto personne sent on p d s c e ve of , or ore consect ve or d ys ec r ng nfor t on on the co p t t on of the nco e e c s on eneft s the respons ty of the e p oyee

Any q est ons reg rd ng c rrent sc e ve nce ortresc e ve po cy sro d e d e pyod