

**AMERICAN LIBRARY ASSOCIATION
PERSONNEL POLICY MANUAL**

Item Number 3

**AMERICAN LIBRARY ASSOCIATION
PERSONNEL POLICY MANUAL**

Item Number 304

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TIMEKEEPING - EXEMPT STAFF

Reviewed 4/1/98

◆ Overhead and staff time on accumulating
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bodies; Executive, Judicial and Administrative authorities.

◆ Providing assistance or advice to a government body in response to an unsolicited request from a government body.