AMERICAN LIBRARY ASSOCIATION PERSONNEL POLICY MANUAL

Item Number 106

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CATEGORIES OF EMPLOYEES

Reviewed 4/1/98

Categories of Employees

Employee - Any individual employed by an employer.

Definitions of Terms

Independent Contractor An independent contractor is a worker not on an organization's payroll. A typical independent contractor is hired and paid on a project basis. You incur your own expenses, and performs similar services for a variety of service an



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Full-Time	Employee hired to work the normal, full-time thirty five hour work week.
Part-Time	Employee hired to work fewer than thirty-five hours per week on a regular basis.